



MANITOULIN PLANNING BOARD

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January 29, 2020

MINUTES OF PLANNING BOARD MEETING - January 28, 2020

At a Meeting of the Manitoulin Planning Board, held in the Board Room at the Planning Board Office, Gore Bay, Ontario, on January 28, 2020, the following Members of Planning Board were present:

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|----|-------------|----|-------------|
| 1. | L. Hayden | 5. | I. Anderson |
| 2. | D. Osborne | 6. | R. Stephens |
| 3. | E. Russell | 7. | R. Brown |
| 4. | D. McDowell | | |

Regrets: D. Head and L. Addison
Absent: K. Noland

Also in attendance were:

T. Sasvari, reporter, Manitoulin West Recorder; and
Kyle and Kurtis Noble, applicants for File No's. B03-20, B04-20, and B05-20.

There were no other interested parties or members of the general public or press in attendance.

The Meeting was called to Order at 7:04 P.M. by Chair R. Stephens, who welcomed all present.

The Chair asked if there were any Board Members who wished to declare a conflict of interest with any of the items listed on the agenda or having to do with the previous Board Meeting of November 26, 2019. There were no conflicts declared.

1. ORDER OF BUSINESS

The Chair requested the adoption of the order of business.

MOTION

It was moved by D. Osborne and seconded by R. Brown that the Order of Business be adopted
- Carried.

2. MINUTES OF PREVIOUS BOARD MEETING - November 26, 2019

The Chair announced that the Minutes of the Board Meeting held November 26, 2019 had been circulated to the Board Members and requested that any errors or omissions be stated.

The Secretary-Treasurer informed the Board that she had made an error and that Mr. Sasvari had not attended the November 26th, 2019 Board Meeting as reported.

A motion was moved by L. Hayden and seconded by R. Brown that the Minutes be adopted, as corrected
- Carried.

BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS BOARD MEETING - November 26, 2019.

There was none.

3. VARIABLE EXPENDITURES

Chair Stephens asked for an explanation of the GIS contract with Esri Canada and what the contract included.

This contract is part of the original purchase of the ArcGIS software purchased in 2011. It provides access to the newest ESRI technology, all upgrades, and support, which ensures the highest levels of productivity. There were no other questions of the variable expenditures as circulated.

MOTION

It was moved by I. Anderson and seconded by D. McDowell that the variable expenditures be accepted as presented
- Carried.

4. PRESENTATION OF APPLICATIONS FOR CONSENT

The Chair announced that the applications for consent to sever would now be heard.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

5. REQUEST FOR VALIDATION OF TITLE

The Secretary-Treasurer reported that an Application for Validation of Title had been received for Lot 1, Conc. V, Township of Billings, that required some additional information and a new application fee as the cheque had become stale-dated, and that the documentation had not been received in time for the Board's consideration at this Board Meeting.

6. GENERAL, REGULAR AND NEW BUSINESS

a) Staff Holidays

The Secretary-Treasurer advised that she is permitted five (5) weeks holidays in 2020 as per the Planning Board's "Employee Benefits & Work Related Policies".

She requested support from the Board for her to carry over seven (7) of her 2019 Holidays to 2020 and the following motion resulted:

MOTION

It was moved by I. Anderson and seconded by R. Brown that the Manitoulin Planning Board allow the Secretary-Treasurer to carry over her unused 2019 holidays to 2020
- Carried.

b) Municipal Interim Requisitions

The Secretary-Treasurer reported that a request for 2020 interim requisitions had been sent to the Municipalities on January 20th, 2020 and one requisition has already been received.

c) Planning Board 2019 Audit

The Secretary-Treasurer informed the Board that the information required for the Planning Board 2019 Audit is being compiled and sent to KPMG, LLP and it is hopeful that the 2019 Financial Statements will be ready for review at a March or April 2020 Board Meeting.

A DRAFT 2020 Budget is being prepared and will be ready for the Board's consideration at the next Board Meeting.

d) Official Plan (OP) Amendments

The Secretary-Treasurer explained that Kay Grant, Planner, Ministry of Municipal Affairs and Housing (MMAH) has been appointed to the Western Municipal Services Office and that Christopher Brown, Planner, MMAH has now been appointed to include the Manitoulin District.

Mr. Brown provided MMAH File Numbers for two (2) DRAFT Official Plan (OP) Amendment Applications. It is hopeful that the applications will be ready for formal circulation and Public Meetings in 2020.

The Official Plan for the District of manitoulin was approved by MMAH on October 29, 2018. At the Regular Meeting of Planning Board, held on July 30th, 2019, the Board supported the two (2) DRAFT Official Plan (OP) Amendment Applications as per Official Plan Policy F.2.1 - Amendment to the Plan, under Subsection 4. which states:

'There will be no privately initiated applications to amend the Official Plan for two (2) years immediately following approval, unless supported by the municipality in accordance with Sections 22(2.1) and (2.2) of the Planning Act.'

The Secretary-Treasurer requested motions of support from the Board for the two DRAFT OP Amendments, referring to the File Numbers provided by MMAH and OP Policy F.2.1.

i) MMAH File Number 51-OP-192006 - Finnia Chocolate and Cacao - #51 Meredith Street, Town of Gore Bay, District of Manitoulin

MOTION

It was moved by D. Osborne and seconded by L. Hayden that in accordance with Official Plan Policy F.2.1, subsection 4. and Sections 22(2.1) and (2.2) of the Planning Act. a Site Specific Official Plan Amendment, MMAH File No. 51-OP-192006, for property located at #51 Meredith Street in Gore Bay, Ontario, for proposed Industrial type uses of manufacturing chocolate and processing of coffee, be supported by the Manitoulin Planning Board,
- Carried unanimously.

MOTION

It was moved by I. Anderson and seconded by R. Brown that BE IT RESOLVED the motion be adopted as read.
- Carried unanimously.

6. GENERAL, REGULAR AND NEW BUSINESS

d) Official Plan (OP) Amendments

- ii) MMAH File Number 51-OP-192406 - 1927402 Ontario Inc.- Township of Barrie Island, Municipality of Gordon/Barrie Island, District of Manitoulin

MOTION

It was moved by D. McDowell and seconded by E. Russell that in accordance with Official Plan Policy F.2.1, subsection 4. and Sections 22(2.1) and (2.2) of the Planning Act an Official Plan Amendment, MMAH File No. 51-OP-192406, for property located in the Township of Barrie Island, to redesignate from Rural Area to Shoreline Area to develop a 35 lot subdivision for seasonal recreational uses be supported by the Manitoulin Planning Board,
- Carried unanimously.

MOTION

It was moved by R. Brown and seconded by E. Russell that BE IT RESOLVED the motion be adopted as read,
- Carried unanimously.

7. MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING (MMAH)

a) Business Case Funding for Special Projects

The Secretary-Treasurer informed the Board that by motion of the Board at the November 26th, 2019 Board Meeting, she had sent in a request for three (3) separate submissions for the allocation of funds for the Unincorporated Townships of Robinson and Dawson, to the Ministry of Municipal Affairs and Housing (MMAH), on December 9th, 2019 as follows:

Project #1 - \$ 826.00 - funding for Zoning By-law 96-01 Information Sessions

Project #2 - \$1,830.00 - Drone, Training, Exam and accessory equipment

Project #3 - \$1,300.00 - Desktop Computer, monitor, keyboard, and mouse

b) Lake Kagawong

The Secretary-Treasurer reported that the Ministry of Municipal Affairs and Housing (MMAH) and the Ministry of Environment, Conservation and Parks (MECP) were to attend the Board Meeting to discuss Lake Kagawong with the Board Members. However, Christopher Brown, Planner, MMAH, informed her that MECP would be responding by letter first for the Board to digest, and then a meeting could be arranged at a later date.

8. ELECTION OF OFFICERS FOR 2020

a) CHAIR AND VICE CHAIR

The Chair, R. Stephens, announced that the election of Chair and Vice Chair for the year 2020, as required annually by Section 11(2) of the Planning Act and in accordance with Section XII of the Procedural By-law, will be held.

Following his announcement, Mr. Stephens vacated the Chair and requested the Secretary-Treasurer to conduct the elections at hand.

The Secretary-Treasurer advised the Board Members that Procedural By-law, Section III(4) states that the maximum term to be served by any Chair is to be four consecutive years, which makes all Board Members eligible to be nominated.

The Secretary-Treasurer then called for nominations for Chair for 2020.

Following a request for nominations for Chair, D. Osborne nominated R. Stephens and D. McDowell seconded this nomination.

A call for further nominations was met with no response. At this time a Motion to close nominations was made by I. Anderson which was carried unanimously.

R. Stephens accepted the nomination and was therefore acclaimed as Chair for 2020.

Next, the Secretary-Treasurer called for nominations for Vice Chair for 2020.

In response, D. Osborne nominated L. Hayden and I. Anderson seconded this nomination.

A call for further nominations for Vice Chair was met with no response. At this time a Motion to close nominations was made by R. Brown which was carried unanimously.

L. Hayden accepted the nomination and was therefore acclaimed as Vice Chair for 2020.

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8. ELECTION OF OFFICERS FOR 2020 - continued

b) COMMITTEE APPOINTMENTS

i) Executive Committee

The Secretary-Treasurer advised that the Executive Committee, in accordance with the Procedural By-law, Section XII, shall consist of the Chair, the Vice Chair, and the Past Chair, and the Board Member representing the largest contributing Municipality shall be one of the elected officers.

Therefore the Executive Committee for 2020 will consist of R. Stephens, Chair, and L. Hayden, Vice Chair, and K. Noland, Past Chair.

ii) Budget Committee

The Secretary-Treasurer advised that the Budget Committee for 2019 consisted of, R. Stephens, I. Anderson, and K. Noland. It was the general consensus of the Board that the Budget Committee remain the same as 2019.

Following a request to R. Stephens and I. Anderson if they would remain on the Budget Committee, both accepted to remain on the Budget Committee for 2020. Mr. Noland was not present.

The Secretary-Treasurer then called for further nominations for the Budget Committee for 2020.

It was the general consensus of the Board that Ken Noland remain on the Budget Committee.

Following a request for nominations for Budget Committee for 2020. D. Osborne nominated K. Noland and L. Hayden seconded this nomination.

A call for further nominations was met with no response. At this time a Motion to close nominations was made by I. Anderson which was carried unanimously.

Therefore the Budget Committee for 2020 will consist of, R. Stephens, I. Anderson and K. Noland.

c) SIGNING AUTHORITIES

The Secretary-Treasurer advised the Board that the current signing authorities for 2019 consisted of any two of K. Noland, D. Osborne, and L. Hayden, (Board Members) and T. Carlisle, Secretary-Treasurer and requested that they remain the same for 2020 as this was working well. D. Osborne and L. Hayden agreed to remain.

The general consensus of the Board was that Ken Noland also remain as a signing authority.

Following a request for nominations for Signing Authority for 2020. L. Hayden nominated K. Noland and D. Osborne seconded this nomination.

A call for further nominations was met with no response. At this time a Motion to close nominations was made by I. Anderson which was carried unanimously.

Therefore the Signing Authorities for 2020 will consist of any two of, D. Osborne, Board Member, L. Hayden, Board Member, K. Noland, Board Member, and T. Carlisle, Secretary-Treasurer.

With the completion of the Election of Officers for 2020, Chair Stephens continued with the agenda.

PRESENTATION OF APPLICATION FOR CONSENT TO SEVER

The Chair announced that the purpose of this phase of the meeting is:

- (a) to consider applications for consent under Section 52 of the Planning Act,
- (b) to make decision in regard to the applications scheduled to be heard, and, explained that this phase is open to the public and any interested parties will be given the opportunity to speak in support or oppose an application.

The Chair then asked if any Board Members have or wish to declare a "Conflict of Interest", at this meeting or previous meeting. There were none.

Following is the list of Applications for Consent considered at this meeting.

	<u>Moved By</u>	<u>Seconded By</u>
1. B01-20	I. Anderson	D. McDowell
2. B02-20	R. Brown	E. Russell
3. B03-20 to B05-20	L. Hayden	D. Osborne

It was moved and seconded that the above applications be conditionally approved, subject to all conditions being fulfilled as stated in the Decisions. - Carried.